

Information for authors

Electronic manuscript submission and review

To submit a manuscript, please send correspondence to: Clinest – Clinical Center of Research in Stomatology Dr. Mauro Cruz, DDS, ORTHE, MFSE, MS, PhD, Editor-in-Chief, Av. Barão do Rio Branco, 2288/1205, Juiz de Fora, MG, 36016-910, Brazil, E-mail: cijos@clinstpq.com.br

General Information

The Clinest International Journal of Oral Science publishes original research, reviews, case reports, clinical material, and other material related to oral sciences.

Submitted manuscripts must be original, written in English, and not published or under consideration elsewhere. Manuscripts will be reviewed by the editor and consultants and are subject to editorial revision. Authors should follow the guidelines below.

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The CIJOS can republish articles previously published in Portuguese if it is of interest. The objective is the divulgation of the manuscript issue. The final format must follow the regular rules for the original manuscripts. The original sources must be informed above the title of the manuscript.

Review and editing

Manuscripts will be reviewed by the editorial chairman and will be subjected to blind review by the appropriate section editor and editorial staff consultants with expertise in the field that the article encompasses. The publisher reserves the right to edit accepted manuscripts to ensure conciseness, clarity, and stylistic consistency, subject to the author's final approval.

Adherence to guidelines

Manuscripts that are not prepared according to these guidelines will be returned to the author before review.

Guidelines for Original Articles

Organize your submission as follows:

- 1. Title Page.** Put all information pertaining to the authors in a separate document. Include the title of the article, full name(s) of the author(s), academic degrees, and institutional affiliations and positions; identify the corresponding author and include an address, telephone and fax numbers, and an e-mail address. This information will not be available to the reviewers.
- 2. Abstract.** Structured abstracts of 200 words or less are preferred. A structured abstract contains the following sections: Purpose- Introduction, describing the problem; Methods- describing how the study was performed; Results- describing the primary results; and Conclusions- reporting what the authors conclude from the findings and any clinical implications.

3. Key Words

A list of key words should not exceed 6. Look for the key Words in the National Library of Medicine website in MeSH (Medical Subject Headings).

4. Manuscript. The manuscript proper should be organized in the following sections: Introduction and literature review, Material and Methods, Results, Discussion, Conclusions, References, and figure captions. You should express measurements in metric unit. Refer to teeth by their full name or their FDI tooth number. For style questions, refer to the AMA Manual of Style, 9th edition. Cite references selectively, and number them in the order cited. Make sure that all references have been mentioned in the text. Follow the format for references in "Uniform Requirements for Manuscripts Submitted to Biomedical Journals" (Ann Intern Med 1997;126:36-47); <http://www.icmje.org>. Include the list of references with the manuscript proper. Submit figures and tables separately (see below); do not embed figures in the word processing document.

5. Introduction. Summarize the rationale and purpose of the study, giving only pertinent references. Clearly state the working hypothesis.

6. Materials and Methods. Present materials and methods in sufficient detail to allow confirmation of the observations. Published methods should be referenced and discussed only briefly, unless modifications have been made. Indicate the statistical methods used, if applicable.

7. Results. Present results in a logical sequence in the text, tables, and illustrations. Do not repeat in the text all the data in the tables or illustrations; emphasize only important observations.

8. Discussion. Emphasize the new and important aspects of the study and the conclusions that follow from them. Do not repeat in detail data or other material given in the Introduction or Results section. Relate observations to other relevant studies and point out the implications of the findings and their limitations.

9. Conclusions. Link the conclusions with the goals of the study but avoid unqualified statements and conclusions not adequately supported by the data. In particular, authors should avoid making statements on economic benefits and costs unless their manuscript includes the appropriate economic data and analyses. Avoid claiming priority and alluding to work that has not been completed. State new hypotheses when warranted, but clearly label them as such.

10. Acknowledgments. Acknowledge persons who have made substantive contributions to the study. Specify grant or other financial support, citing the name of the supporting organization and grant number.

11. Abbreviations. The full term for which an abbreviation stands should precede its first use in the text unless it is a standard unit of measurement.

12. Trade names. Generic terms are to be used whenever possible, but trade names and manufacturer name, city, state, and country should be included parenthetically at first mention.

13. Figures. Digital images should be in TIF or EPS format, CMYK or grayscale, at least 5 inches wide and at least 300 pixels per inch (118 pixels per cm). Do not embed images in a word processing program. If published, images could be reduced to 1 column width (about 3 inches), so authors should ensure that figures would remain legible at that

scale. For best results, avoid screening, shading, and colored backgrounds; use the simplest patterns available to indicate differences in charts. If a figure has been previously published, the legend (included in the manuscript proper) must give full credit to the original source, and written permission from the original publisher must be included. Be sure you have mentioned each figure, in order, in the text.

14. Tables. Tables should be self-explanatory and should supplement, not duplicate, the text or figures. Number them with Roman numerals, in the order they are mentioned in the text. Provide a brief title for each. If a table has been previously published, include a footnote in the table giving full credit to the original source and include written permission for its use from the copyright holder. Submit tables as text-based files (Word or Excel, for example) and not as graphic elements.

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18. Institutional Review Board approval. For those articles that report on the results of experiments of treatments where patients or animals have been used as the sample, Institutional Review Board (IRB) approval is mandatory. No experimental studies will be sent out for review without an IRB approval accompanying the manuscript submission.

19. Systematic Reviews and Meta-Analyses must be accompanied by the current PRISMA checklist and flow diagram. This information can be downloaded from www.prisma-statement.org.

20. Randomized Clinical Trials must be accompanied by the current CONSORT statement, checklist, and flow diagram. This information can be downloaded from www.consort-statement.org.

Other Articles

Follow the guidelines above.

Case Reports will be evaluated for completeness and quality of records, quality of treatment, uniqueness of the case, and quality of the manuscript. A high quality manuscript must include the following sections: introduction; diagnosis; etiology; treatment objectives, treatment alternatives, treatment progress, and treatment results; and discussion. The submitted figures must cover the case particularity and complete the information to the best understanding of the reader.

Submit manuscripts

Manuscripts should be uploaded as a Computer Word (doc) file with tables and figures preferably embedded at the end of the document.

No paper version is required.

Checklist for authors

- Title page, including full name, academic degrees, and institutional affiliation and position of each author, and author to whom correspondence and reprint requests are to be sent, including address, phone numbers, and e-mail address
- Abstract
- Article proper, including references and figure legends
- Figures, in TIF or EPS format
- Table
- Copyright release statement, signed by all authors
- Photographic consent statement(s)
- Conflict of interest statement
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